



Volunteer Intake Form

Volunteer Name: _____

Volunteer Address: _____

Telephone Number(s): _____ Volunteer e-mail: _____

Volunteer Placement (school & position): _____

Person to Call in the Event of an Emergency: _____ Phone: _____

Placement:

1. I have the following special skills to contribute:

2. I am available to help at the following dates and times:

___ Mon ___ Tues ___ Wed ___ Thurs ___ Fri

___ Mornings ___ Afternoons ___ Evenings

Any specific hours? _____

3. Describe what you want to get from your volunteer experience:

___ Increase my skills in _____

___ Meet new people; professional networking

___ Social events

___ A sense of giving something back, of contributing to a good cause

___ Interest in/education in the work the organization does

___ Other

Now that you have completed our application, a volunteer coordinator will be in touch to discuss the next steps. You may be asked to:

- Participate in an in-person interview and volunteer orientation
- Provide references
- Go through a background check